

FILED

OCT 03 2013

CITY CLERK

RESOLUTION NO. 28, 2013

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering Non-Reverting #0292-0042 budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #02-444.080	TO: #03-432.020
Purchase of Vehicles \$1,500.00	Instruction \$1,500.00
Total \$1,500.00	\$1,500.00

Introduced by: Todd Nation Todd Nation, Councilman

Passed in open Council this 10th day of October, 2013.

Norm Loudermilk Norm Loudermilk, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 11th day of October, 2013.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 11th day of OCTOBER, 2013.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: ENGINEERING NON-REVERTING 0292-0042

DATE: 9-27-13

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>02-444.080</u>	<u>PURCHASE OF VEHICLES</u>	<u>\$ 1500.00</u>
TO:	<u>03-432.020</u>	<u>INSTRUCTION</u>	<u>\$ 1500.00</u>

FROM: _____ \$ _____

TO: _____ \$ _____

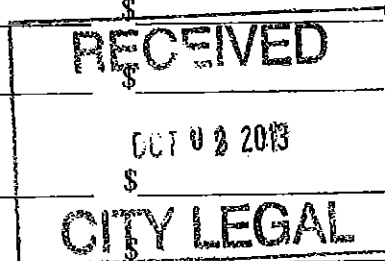
FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

Please log
& forward
to legal
JE



Total Amount to Be Transferred \$ 1500.00

Department Head Approval: [Signature] Date: 9/21/13
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 9-28-13
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 9/30/13
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 28
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

DEPARTMENT
OF
ENGINEERING

Memo

To: Mayor Bennett

From: Sally Roetker – Project Coordinator, Engineering

CC: Leslie Ellis - City Controller
Jackie Loeb - Assistant City Controller
Chuck Ennis – City Engineer
Sheryle Dell - Urban Forester

Date: September 27, 2013

Re: Request for Transfer of Budgeted Funds between Series

The Department of Engineering is requesting a transfer of budgeted funds within the Eng Non-Reverting Fund from Purchase of Vehicles to Instruction for continuing education for the Urban Forester.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.